



# WOMEN+POWER

## We are Recruiting an Executive Director

**You could be the Executive Director for Women+Power!** This position is currently part-time (80 hours per month), although it has the potential to develop into full-time. This is a mostly remote work opportunity with flexible hours and starts immediately.

Women+Power is a community developed for women of all levels of experience who work in or with Alberta's power industry and was established to provide opportunities for members to connect with, support and inspire women to empower them to achieve their full potential both professionally and personally.

The Executive Director carries out the day-to-day operations of our non-profit organization and the directives of Women+Power's Board and works closely with the Board Chair and Committee Chairs. The day-to-day operations of Women+Power include managing events and programs, membership, sponsorship, partnerships, and external communications including our website and social media.

This role touches on all facets of the organization's activities, including organizational finances, external resource management, strategic planning, member services, external relations, and member events.

Rate: \$40-50 per hour.

If you have the skills for this role, 3+ years of non-for-profit experience, and a passion for driving change, we would love to discuss your potential to join our team! Please send a cover letter and resume to [members@womenpower.ca](mailto:members@womenpower.ca).